

**Report Reference Number:** PR/20/14

---

**To:** Policy Review Committee  
**Date:** 12 April 2021  
**Status:** Non-Key  
**Ward(s) Affected:** All  
**Author:** Victoria Foreman, Democratic Services Officer  
**Lead Executive Member:** Councillor Mark Crane, Leader of the Council  
**Lead Officer:** Palbinder Mann, Democratic Services Manager

---

**Title: Annual Report of the Policy Review Committee 2020-21**

**Summary:**

The report provides an update on the work of the Policy Review Committee for 2020-21.

**Recommendations:**

- i. **To agree the Committee's Annual Report for 2020-21 submitted by the Chair of the Policy Review Committee.**
- ii. **To authorise the Chair of the Policy Review Committee to agree the final version of the Annual Report 2020-21 following the inclusion of details from the meeting on 12 April 2021.**

**Reasons for recommendation**

The Committee ensures the contribution of Policy Review is effective in supporting service improvement and delivery against the council's priorities.

**1. Introduction and background**

1.1 In the 2020-21 municipal year the Policy Review Committee met on 5 occasions, less than usual due to the coronavirus pandemic which halted meetings of all Committees until summer 2020, when remote meetings were introduced by Democratic Services.

1.1 The Annual Report 2020-21, attached at Appendix A, provides an update on the topics considered and the work of the Committee.

**2. The Report**

2.1 The Committee has considered a number of items in 2020-21, despite the delay in resuming its meetings due to Covid-19.

2.1 The topics examined and the subsequent findings of the Committee are outlined in more detail at the full report at Appendix A.

2.2 The details of the discussions at the final meeting of the 2020-21 municipal year have not yet been included in the Annual Report. The Committee is asked to authorise the Chair of the Committee to agree the final version of the Annual Report 2020-21 once these discussions have been included.

### **3. Alternative Options Considered**

None.

### **4. Implications**

#### **4.1 Legal Implications**

Effective scrutiny arrangements form part of the governance framework of the Council.

#### **4.2 Financial Implications**

Travel expenses may be incurred for Councillors attending meetings.

#### **4.3 Policy and Risk Implications**

Not applicable.

#### **4.4 Corporate Plan Implications**

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council.

#### **4.5 Resource Implications**

Not applicable.

#### **4.6 Other Implications**

Not applicable.

#### **4.7 Equalities Impact Assessment**

Not applicable.

### **5. Conclusion**

5.1 That the Policy Review Committee endorse the Annual Report for 2020-21.

### **6. Background Documents**

None.

## **7. Appendices**

Appendix A – Draft Policy Review Committee Annual Report 2020-21

### **Contact Officer:**

Victoria Foreman  
Democratic Services Officer  
[vforeman@selby.gov.uk](mailto:vforeman@selby.gov.uk)  
01757 292046